

Computer/Technology/IT Duties

Westwood Schools is seeking a Computer/Technology teacher for the 2025-2026 school year. This position will include general technology duties and possible coaching responsibilities as well.

DUTIES AND RESPONSIBILITIES

- Establish clear expectations for classroom rules, routines, and procedures and enforce them consistently and appropriately
- Promote a warm, inviting and supportive classroom environment that is safe and conducive to learning
- Maintain appropriate student behavior in the classroom
- Demonstrate an accurate, deep, and current knowledge of subject matter
- Plan for instruction to meet the needs of all students while engaging students and maintaining high levels of interest
- Build upon students' existing knowledge and skills
- Effectively use appropriate instructional technology to enhance student learning
- Communicate and present material clearly, and check for understanding
- Provide remediation, enrichment, and acceleration to enhance student comprehension
- Provide transitions that minimize loss of instructional time
- Provide academic rigor, encourage critical and creative thinking and motivate students to achieve goals
- Maintain a professional demeanor and behavior (e.g., appearance, punctuality and attendance)
- Engage in activities outside the classroom intended for school and student enhancement
- Perform any and all other duties as assigned by the headmaster

EDUCATION AND EXPERIENCE

Must have attained a Bachelor's degree in Computer Technology or related field or have more than two years' experience with instructional/informational technology or computer/IT related position. Previous teaching/supervision experience a plus.

CONTACT

Applications will be accepted until the position is filled. Interested candidates should send a completed Westwood application, cover letter, resume and college transcript to Keith Croft at kcroft@westwoodschoos.org or fax to 229-336-0982.