

Camilla Schools, Inc. or Westwood Board of Trustees

Meeting Minutes

August 21, 2024

Present: Christy Ward, Lanair Worsham, Sr., Hunter Spence, Lanair Worsham, Jr., David Griner, Boyd Williamson, Megan Williams, Jessica Adams, Wade Shiver, Amanda Heard, Kelley Smith, Harrell Rackley, Mitch Bernier, Lacie Heard, Keith Croft

Absent: Cader Cox

Christy Ward called the meeting to order at 6:56 p.m. and Wade Shiver opened with prayer. Hunter Spence made a motion to approve the July 2024 board meeting minutes, and it was seconded by Boyd Williamson. All approved. Motion passed.

Committee Reports

Headmaster Report – Keith Croft

- New Family Orientation – We hosted all our new families on July 29th. We had a very good crowd, and a lot of information was shared with our newest family members.
- PTO Parent workday – was held on Saturday, August 3rd. A lot of needed repairs/cleaning, etc. were performed. Special thanks to Megan Williams and PTO members (and others). We greatly appreciate this extra help each semester.
- Storm/Schedule changes – We had to cancel our first pre-planning day due to the threat of the incoming storm. We were able to continue with our Cottage Meeting on Monday evening. All of Monday's activities were rescheduled for Wednesday at school.
- Cottage Meetings – These informative meetings were held on August 5th and 6th. These were very well attended and good information was passed on to our students and families. We did have to move our 1st meeting from the cafeteria to the gym due to an air conditioning problem, but this was fixed the next day.
- PTO Teacher luncheon – This delicious luncheon was served on August 5th. Special thanks to Megan Williams and PTO for this event, and thanks to all Board members that dropped by.

- Alice Training – Members of the Camilla Police Dept. gave an updated school safety session (ALICE Training) on Tuesday, August 6th. In one demonstration, the officers shot “blank” rounds in the main building, which allowed our staff members to experience what this sounded like for further emphasis. Safety techniques were demonstrated, and clear procedures were given on how to respond in negative situations. We are very appreciative of our local law enforcement’s willingness to provide training/assistance as needed.
- Football scrimmage – The Westwood football team scrimmaged on August 6th. Unfortunately, we did not win the game, but we performed well for the first game and many players saw action.
- Kickoff Banquet - The annual banquet was held on Monday, August 12th at 7:00 PM in the auditorium. We had a large group in attendance for the meal and fellowship. Our fall sports teams were introduced, and our coaches gave brief comments about the upcoming season.
- Fire drill – Our first school wide fire drill was conducted on April 14th with no hitches.
- Pep Rally – Our first pep rally was held on Aug 16th. It was one of the largest crowds we have had recently, and it was a loud, energetic, and spirit filled atmosphere for WALB-TV to cover.
- Fall sports – Our fall teams are working hard and performing well. Our softball team is doing well and played Brookwood most recently, losing 9-5 after being down 9-0 in the first inning. Congrats to Lilly Lanier on hitting her first homerun! Cross country and the shotgun team have started their seasons. Both teams were in action Saturday. Cross Country competed at Sherwood and shotgun at Flint Skeet and Trap Club in Albany. The Wildcat football team won their home opener Friday night 46-8 over John Hancock Academy.
- Moultrie bus route – So far, our bus route to Moultrie is going very well. We have 7-8 students riding weekly, some at different times due to school activities.
- Students of the Month – We will begin honoring students of the month at the end of August. We will be selecting students from each of the four age levels (Lower Elem, Upper Elem, Middle & High school). (Special thanks to Megan Williams for helping with ideas and prizes).
- Athletes of the Week – We also have instilled athletes of the week to be recognized.
- Windstream- I will be meeting with Windstream (again) on Tuesday to hopefully settle our latest dispute over new price changes.

· Maintenance issues - I have been having to deal with several needed repairs since preplanning started. The recent storm damaged 3 AC unit circuit boards in the MS/HS building. We are waiting for parts on these. (Special thanks to Chris Nurmi for providing portable AC units to 2 rooms). The cafeteria had an AC problem, along with the stage area and AD office. We are waiting on parts for these repairs. The ice machine in the cafeteria has stopped functioning, so we have ordered a new one. We also had to have repairs performed on our lawn mower. The biggest issue currently is that our big walk-in food cooler has stopped working. I have been told a new compressor unit (and board) is needed, along with either repairs to the ice box or possibly a new box is needed. I am currently getting estimates on this to make the best decision. It will be a 4-6 week turnaround to complete.

Curriculum/Guidance-Dicksy Hinesley

- No report

Chairman's Report – Christy Ward

- Cottage meetings
- Tour Class of 1984- sent them GOAL information
- Communications with Keith
- EMC STEM grant
- Beginning another EMC grant

Finance/Grants-Harrell Rackley

- The finance committee presented financials and made a motion to approve. A second was made by Mitch Bernier. All approved.
- The finance committee made a motion to approve the 2024-2025 budget. Second was made by Boyd Williamson

Trustees Committee- Jessica Adams

- No report

Fundraising/GOAL – Lanair Worsham, Jr. & Boyd Williamson

- GOAL update provided
- Working on a complete alumni list

Booster Club – Mitch Bernier

Kick Off Banquet

- Estimated attendance was around 190-192 and seemed to be well received

- Thank you to everyone who came out and supported the coaches and student athletes.

Booster Sponsors and Passes

- As of August 16th, we have 27 Booster Sponsors that have paid and one other that has confirmed and we are awaiting their check. Also increased the total number of donors by 5. This does not include any money from individual sports pass sales. Thanks again to everyone who either supported or got the word out!

Tennis Courts at Service Center

- Gave the donation to the Mitchell County Tennis Association. Banner was hung at the courts. Thank you Amanda Heard for getting that turned around so fast.

First Home Game

- Thank you to everyone who came out to the 1st game and all those who helped in the concession stands. Some minor hiccups, but overall, a success for the first game.

Other news and notes

- Spoke with Coach Fries about getting the current irrigation repaired on Softball, Baseball and Football fields. That was approved to do and I am awaiting a quote back from Coach Fries on getting irrigation added to the outfield on the baseball field.
- Spoke with Coach Fries and Keith about upgrading the sound system in the Basketball Gym. They believe it is a speaker issue and not a whole system but are looking to get that repaired before basketball season.
- Coach Fries got the upgraded basketball and cheer signs up in the gym with current names for the roster.

Buildings and Grounds- Wade Shiver/ Hunter Spence

- Workday

Strategic Planning – Christy Ward

- Strategic plan review- board members signed up for goals to focus on this year

Grandparents – Lanair Worsham, Sr.

- Tickets next month
- Meeting September 3rd

Alumni Committee- Amanda Heard

- Social media post- sports have started keeping us very busy!
- Student Marketing Assistant- so excited to welcome Mia Burnett on board to help with pictures!
- Alumni account- spoke with Melissa, we are in the process of setting up Alumni checking account. Starting a social media campaign soon, the winning class will be announced at Homecoming!
- Second t-shirt order closes on Sunday at midnight

PTO – Megan Williams

- We had a great workday on August 3rd! Thank you Building and Grounds crew for all your help!
- Friends and Family night at Kebo's on Thursday, August 27th.
- PTO Sponsorships are off to a good start and due October 1st.
- Planning Fall Festival

Communications & Marketing-R&R/Goals –Jessica Adams

- Ran welcome back sign on HWY 19 digital board
- Ran sports picture and football schedule on HWY 19 digital board (Thanks Boosters)
- Social media posts
- Sponsoring a Moultrie Chamber month meeting
- Sponsored Camilla Chamber AgFest

By-Law Review – Christy Ward

- No report

PTO Parent Representative- Lacie Heard

- Existing families reached out to the new families for feedback

Old Business

No old business

New Business

No new business

Executive Session

Motion made to adjourn at 7:55 p.m. by Hunter spence. Second made by Wade Shiver.
All agreed.

None opposed.

Meeting adjourned at 7:55p.m.

Respectfully submitted,

Jessica G. Adams, Secretary

Westwood Board of Trustees