

# Camilla Schools, Inc. or Westwood Board of Trustees

## Meeting Minutes

July 25, 2024

Present: Christy Ward, Lanair Worsham, Sr., Hunter Spence, Lanair Worsham, Jr., David Griner, Boyd Williamson, Megan Williams, Jessica Adams, Wade Shiver, Amanda Heard, Cader Cox, Kelley Smith, Harrell Rackley, Mitch Bernier, Lacie Heard, Keith Croft

Absent: Chris Nurmi

Christy Ward called the meeting to order at 5:30 p.m. and Wade Shiver opened with prayer. Hunter Spence made a motion to approve the May 2024 (no meeting was held in June) board meeting minutes and it was seconded by Boyd Williamson. All approved. Motion passed.













### Committee Reports

#### Headmaster Report – Keith Croft

Headmaster Report – Keith Croft

Enrollment – 273

- 🎬 Registration Update – As of June 23, 2024, 273 students have completed registration. 2 returning students have not completed registration. We have 9 students that are pending (7 new, 2 returning). They have submitted the online portion, but have not paid or tested. Of these 273 enrolled, 35 are new students, 20 are new families, and we have 179 families total at this time.
- 🎬 Summer cleanup – We recently had the carpet cleaned in the lower elementary, ms/hs and lab. Last week, the floors were buffed and waxed in the science labs. Currently our custodians are cleaning up the rooms, hallways, etc., and are cleaning the inside AC filters. I have changed some of the outer AC filters, and the rest will be completed before school starts.
- 🎬 Scheduling – Mrs. Dicksy has been placing students into their respective classes in anticipation of school beginning. As well, she has been working on scheduling new students, according to their specific needs.
- 🎬 Pre-Planning Meetings/Trainings – We will have Capt. Jerry Mobley of the Camilla Police Dept give an updated school safety session on Tuesday, August 6th. We will also have a CPR training for coaches on Wednesday, August 7<sup>th</sup>.

-  Windstream - In a brief summary, I am involved in a new dispute with Windstream regarding new price increases and past issues. On Friday, I contacted the Public Service Commission (PSC) to file a complaint and hopefully get their assistance in getting this issue resolved.
-  Bible Verse/Motto – Our bible verse for this year is Deuteronomy 20:4 (NLT): For the Lord your God is going with you! He will fight for you against your enemies, and He will give you victory! So, our Motto is: God is with you. We desire for our students to realize that God goes with them and is always fighting for them if they will just trust Him.
-  Softball concession stand – Needed repairs have been made to the concession stand in anticipation of the upcoming season. Special thanks to the building/grounds committee and Bryan Godwin for completing this task.
-  Fall Athletics – Several of our fall sports teams and groups have been practicing in July in anticipation of their respective seasons (or will begin very soon). We are proud of these student-athletes and look forward to their competitions.
-  New Westwood Personnel - With the addition of Erik Lee in PE and Lance Godwin as girls' basketball coach, our staff is nearly complete. The only vacant position left is in K3. I have been conducting interviews for this position and hope to have a final candidate very soon.
-  Upcoming events:
  -  New Family Orientation – July 29th at 6:00 in the auditorium. We will be hosting our new families and sharing important information with them about our school.
  -  PTO Workday – Saturday, August 3rd at 8:00. All parents are invited to help.
  -  Cottage meetings – These informative meetings will be held much like last year's meetings. The schedule for these is as follows:
    -  Monday, August 5th
      - 1:00 – 2:00 – K3 – 5th grade students & parents drop off supplies, visit classrooms and pickup Kona Ice on the way out.
      - 6:00 K3 – 1st grade Parent Cottage Meeting in the cafeteria – Meet briefly then divide into classrooms to meet with teachers.
      - 6:30 2nd – 5th Parent Cottage Meeting in auditorium - Meet briefly then divide into classrooms to meet with teachers.
    -  Tuesday August 6th
      - 6:00 6th Grade Cottage Meeting in the cafeteria – following the meeting in the cafeteria, students will go to the MS/HS building to meet with teachers and go through daily schedule
      -  6:30 7th – 12th Cottage Meeting in auditorium
        - \*\* Students may set up lockers following the cottage meetings\*\*

- Kickoff Banquet - The annual banquet will be held this year on Monday, August 12th at 7:00 PM in the auditorium. Middle School and Varsity fall athletes will be introduced. Tickets are \$15 for adults
- and Westwood students get in free. Also, season passes are on sale now in the school offices and will also be available at the banquet. The cost for these passes is \$150 each.

#### Curriculum/Guidance-Dicksy Hinesley

- no report

#### Chairman's Report – Christy Ward

- Strategic Plan
- Board Retreat
- Meetings with Keith and Harrell
- Submitted Fogg Grant
- Mailed welcome note to some families
- Given tours
- Sport/Stem camps were a success

#### Finance/Grants-Harrell Rackley

- The finance committee presented financials and made a motion to approve. A second was made by David Griner. All approved.

#### Trustees Committee- Jessica Adams

- Submit names for potential board members

#### Fundraising/GOAL – Lanair Worsham, Jr. & Boyd Williamson

- Over 50% of families receiving GOAL
- Early stages of planning equipment auction

#### Booster Club – Mitch Bernier

- Kick Off Banquet set for Aug 12th.
  - o Kebos is catering, so we will continue to charge a \$15 per parent to attend
  - o Paige will be getting a list of Volunteers to work the door and serve food and drinks
- Booster Sponsors and Passes
  - o I have been reaching out to former sponsors and some potential others and will continue to do so.

- o Currently I have 6 that have already paid, last year there were 22 total. 2 of the 6 were not booster sponsors last year.
- o Last year passes were \$100 each, but we are going up to \$150 this year.
- o Perks for being a member are the same, but I am working on some additional items to be included for next year.
- Met with Mr. Keith Croft and Coach Fries about the upcoming year and fall sports season. Coach Fries is expecting a great year for all three major sports. Says the senior class could do some special things. Other coaches have also confirmed that.
- New Softball uniforms were ordered and have arrived
- A new Team/Spirit Board for the Basketball Gym has also been ordered.
- Tennis Courts at Service Center
  - o Met with Carol Shiver about helping with the cost overruns on the repaving of the Tennis Courts at the service center. I told her that I don't have my final numbers back yet on my budget, but the WW Booster Club will do something.
  - o Also, we have never paid anything to use those courts per Mrs. Carol and they are really nice courts. Whatever amount we do, I will ask to put a banner on the courts saying "Westwood Supports Mitchell County Tennis Association"
- Request from all Board Members
  - o Need everyone's help in supporting all our student athletes and coaches this year. IF we have the year in Athletics we are expecting, this could be big for marketing the school to other families in and around Mitchell County and drive enrollment.

#### Buildings and Grounds- Wade Shiver/ Hunter Spence

- B&G's met over the weekend and knocked out several items off of the summer list. An updated list was sent to Megan so she has that before the scheduled work day.
- Megan reached out earlier this summer and asked us to trim some low hanging branches that are growing over the fence along the alley. The cheerleaders practice under them. We were able to get those cut back for them quickly so it did not interfere with practice.
- David got the perimeter chain link fence behind the school sprayed on 7/22.
- Fresh pine straw has been scheduled for the school. It will be done prior to the first day of school.
- Wade is working on getting gravel ordered to fill in the washes that are on the summer work list.

## Strategic Planning – Christy Ward

Plan submitted for approval

A motion was made by Lanair Worsham Jr to approve the presented strategic plan. Seconded by Hunter Spence. All approved.

## Grandparents – Lanair Worsham, Sr.

- Grandparents are preparing for a new school year.

## Alumni Committee- Amanda Heard

- Social media post
- Worked with Ink and Cotton to create 2024/2025 t shirt designs

## PTO – Megan Williams

- New teacher welcome baskets
- Back to school lunch for staff will be Monday, August 5<sup>th</sup>
- Work day is Saturday, August 3<sup>rd</sup>
- Kona Ice for open house
- Prepping to start PTO sponsorships.

## Communications & Marketing-R&R/Goals –Jessica Adams

- Given tours to prospective families; following up with families
- Mailed welcome notes to some of our new families
- Gymnastics and art camps were a success
- New Family Orientation July 29<sup>th</sup>
- Social Media posts and graphics
- Westwood sponsoring Movie Mondays at the Moultrie Art Center
- Hustler of the week

## By-Law Review – Christy Ward

- No report

## PTO Parent Representative- Lacie Heard

- Matched new families with existing families and will be putting them in contact with each other by the end of the week

Old Business

No old business

New Business

- Strategic plan
- Goals for 2024/2025

Executive Session

Motion made to adjourn at 7:02 p.m. by Hunter spence. Second made by David Griner.  
All agreed.

None opposed.

Meeting adjourned at 7:02 p.m.

Respectfully submitted,

Jessica G. Adams, Secretary

Westwood Board of Trustees

